

SELF-EMPLOYED BUSINESS EXPENSES

BUSINESS INFORMATION		BUSINESS FEIN NUMBER:	
Business Name		Product or Service	
Street Address (if Different from Home)		City, State, Zip	
Accounting Method	Cash <input type="checkbox"/> Accrual <input type="checkbox"/>	Operated by:	Husband <input type="checkbox"/> Wife <input type="checkbox"/> Both <input type="checkbox"/>

INCOME & INVENTORY	AUTO EXPENSES	1 st Car	2 nd Car
Gross Sales	Total Miles Driven		
Other Income	Total Business Miles		
Returns & Refunds	Gas, Oil & Car Washes		
Purchases of Product	Repairs & Maintenance		
Cost of Personal Items	Insurance		
Cost of Labor	Lease Payments		
Materials & Supplies	License Registration		
Beginning Inventory	Loan Interest		
Ending Inventory	Other		

BUSINESS EXPENSES				
Accounting		Outside Services		Phone - Office
Advertising		Parking		Phone - Cellular
Banking Charges		Postage & Freight		Tools
Cleaning & Maint.		Printing		Utilities
Commissions		Professional Org.		Wages & Salaries
Educational Exp.		Promotional Exp.		
Insurance - Business		Publications		
Insurance - Health		Refunds		
Interest - Credit Card		Rent - Office		
Interest - Mortgage		Repairs - Equip.		
Internet Service		Security & Safety		
Legal & Professional		Storage		
Licenses & Permits		Supplies		
Meals & Entertain		Taxes - Property		
Office Expenses		Taxes - Sales		

TRAVEL EXPENSES	NEW ASSETS PLACED IN SERVICE	Date	Amount
Airfare			
Ground Travel			
Lodging			
Meals & Entertainment			
Tips & Miscellaneous			

RENTAL PROPERTY

PROPERTY DESCRIPTION	ENTER DESCRIPTION AND ADDRESS OF PROPERTIES				
Property #1					
Property #2					
Property #3					
Property #4					
Property #5					
RENTAL INCOME & EXPENSES	Prop. 1	Prop. 2	Prop. 3	Prop. 4	Prop. 5
Gross Rental Income					
Other Income or Royalties					
EXPENSES:					
Advertising					
Association Fees					
Auto & Travel					
Banking Charges					
Cleaning & Maintenance					
Gardening & Landscaping					
Insurance on Property					
Legal & Accounting					
Licenses & Permits					
Management Fees					
Mortgage Interest Paid on First Trust					
Mortgage Interest Paid on Second Trust					
Repairs - Plumbing					
Repairs - Painting					
Repairs - Electrical					
Repair - Supplies					
Taxes – Property					
Telephone					
Utilities					
NEW ASSETS PLACED IN SERVICE	DATE				